JOB POSTING

Position: Director of Urban Forestry   **Dept:** Engineering

Position Responsibilities (include but are not limited to the following):
- Development and implementation of an Urban Forestry Master Plan, including a 3 year implementation plan.
- Development and implementation of a street tree maintenance program
- Assistance with Transportation Enhancement projects including conceptual design
- Maintenance of the street tree inventory
- Participation in public educational project and internal training
- Enforce the Tree Ordinance and related ordinances
- Assist the other departments with landscape and urban forestry needs.
- Review of site plans for compliance to landscaping ordinances.
- Protection and maintenance of newly planted street trees.
- Develop ordinances to improve city's urban forest.
- Promptly respond to 311 service request

Knowledge, Skills, and Abilities Required:
- Must be able to work well with public
- Able to work independently and with little direction when needed
- Willingness to seek out and attend professional training
- Ability to supervise and train employees
- Strong written and verbal communication skills
- Strong computer skills

Minimum Qualifications:

Education/Training: A college degree in Urban Forestry, landscape architecture, horticulture, arboriculture or other closely related experience. Ability to obtain arborist certification within 1 year of hire.

Experience: Experience in tree planting and maintenance. Experience in urban beautification projects. Experience with mid and long range planning.

Working Conditions: Office setting, outdoors/field work

Physical Requirements:

Ability to make field inspections, all weather, ability to lift 50 pounds

How to Apply: Applications/Resumes and professional references will be accepted online, in person or by mail, fax or email your resume to: City of Terre Haute, Human Resources, 17 Harding Ave, Terre Haute, IN 47807
Confidential Fax: 812-244-2302   Email: HR@terrehaute.in.gov